

Applications submitted, or post marked after Feb. 15, 2019 are subject to a \$125 late fee. This includes incomplete applications. We will also add a \$30 late fee for each individual application.

Operation & Maintenance (O&M) Firms must:

- Complete an application and pay your certification fees:
 - O&M Firm/Pumping..... \$620
 - Truck inspection by Health Department staff \$90 (per truck)
 - Above ground tank inspection by Health Department staff . \$90 (per tank)
 - Off-site truck inspection by Health Department staff \$330 (2-hour min.)
 - O&M Firm/No Pumping \$170
 - Non-Septic Haulers \$170
- Have a valid Online RME account.
- List certified individuals employed by firm. A minimum of one certified individual is required if the firm inspects, installs or pumps septic tanks. Firms that only pump grease traps or portable toilets are classified as site specific and are exempt from this requirement.
- Provide a copy of your firm’s valid contractor license.
- Provide proof of general liability insurance of \$1,000,000, or more per occurrence.

Your certification is valid through March 15, 2020 if we have up-to-date copies of your insurance and contractor’s license. If you renew your insurance or license and do not provide us a copy, we must remove you from our list of certified professionals, cancel your access to OnlineRME, and not issue permits until your certification is current.

Additional requirements for O&M Firms that provide pump service:

- Truck inspection reports performed by Health Department, WOSSA or King County within the past 90 days of certification.
- Above ground storage tank inspection by Health Department or WOSSA within the past 90 days.
- Underground tanks used for onsite storage require certified watertight certification by a Professional Engineer within the past 90 days. Attach this certification to your application.

O&M Specialists and O&M Technicians must submit:

- A completed application.
- Certification fee of \$240 for each individual.
- Continuing Education Units earned within the past 12 months (March 15, 2018-March 14, 2019), related to sewage/septic/O&M. See application for required hours and back page for examples of accepted CEU’s.
- If you completed training on any new proprietary systems, attach a certificate showing successful completion or approval from manufacturer or patent holder.

We will notify you if your application is incomplete. You won’t be recertified in Pierce County until resolved.

Questions about certification process? Contact:

Sara Bird (primary)	(253) 798-7692	oscp@tpchd.org
Alisha Roston (secondary)	(253) 798-4727	sbird@tpchd.org aroston@tpchd.org

Questions about truck or storage tank inspections? Contact:

Renée Avelino (primary)	(253) 798-2831	ravelino@tpchd.org
Bob Suggs (secondary)	(253) 798-2868	rsuggs@tpchd.org
Mike Free	(253) 798-6058	mfree@tpchd.org

Reciprocity

Individuals who haven't completed a certification exam in Pierce County but are currently certified and in good standing in another Washington State county are eligible for certification.

On-site sewage system (OSS) course examples for Certified Professional CEUs:

General maintenance or O&M for OSS	OSS troubleshooting
O&M for proprietary systems	OSS timer panel/electrical training
OSS Installation training	Septic Pumper training
OSS related safety training	Soils training
OSS related conferences	OSS worker first aid training
Tacoma-Pierce County Health Department workshop	Public Health related conferences
Recommended Standards and Guidance (RS&G) or regulation training	

If you received training not listed in the categories above, we require a syllabus, agenda and any additional information to determine suitability of CEUs.

Questions about CEUs? Contact:

Leigh McIntire	(253) 798-6144	lmcintire@tpchd.org
George Waun	(253) 798-6485	gwaun@tpchd.org