Applications submitted, or post marked after Feb.15, 2020 are subject to a $135 late fee. This includes incomplete applications. We will also add a $36 late fee for each individual application.

Installation Firms must:

- Complete an application.
- Pay a $450 certification fee.
- Have a valid OnlineRME account (if performing reportable O&M maintenance).
- List certified individuals employed by Firm. We require a minimum of one certified individual if the firm inspects or installs tanks.
- Provide a copy of your Firm’s valid contractor license.
- Provide proof of general liability insurance of $1,000,000, or more per occurrence.

Your certification is valid through March 15, 2021 if we have up-to-date copies of your insurance and contractor’s license. If you renew your insurance or license and do not provide us a copy, we must:

- Remove you from our list of certified professionals.
- Cancel your access to OnlineRME.
- Not issue permits until your certification is current.

Installers must:

- Complete an application.
- Pay a $270 certification fee for each individual.
- Provide Continuing Education Units earned within the past 12 months (March 16, 2019– March 14, 2020) related to sewage/septic/O&M with your application. See application for required hours and back page for examples of accepted CEU’s.
- Attach a copy of certificate of successful completion if you completed any new training on a proprietary system.

We will notify you if your application is incomplete. We can’t recertify you in Pierce County until resolved.

Reciprocity

Individuals who haven’t completed a certification exam in Pierce County but are currently certified and in good standing in another Washington State county are eligible for certification.

Questions about certification process? Contact:  
oscp@tpchd.org  
mmcnulty@tpchd.org  
sbird@tpchd.org
On-site sewage system (OSS) course examples for Certified Professional CEUs:

General maintenance or O&M for OSS         OSS troubleshooting  
O&M for proprietary systems                OSS timer panel/electrical training  
OSS Installation training                  Soils training  
OSS related safety training                OSS worker first aid training  
OSS related conferences                    Public Health related conferences  
Recommended Standards and Guidance (RS&G) or 
regulation training                        Tacoma-Pierce County Health Department workshop  

If you received training not listed in the categories above, we require a syllabus, agenda and any additional information to determine suitability of CEUs.

Questions about CEUs? Contact:

Leigh McIntire                  (253) 798-6144                  lm McIntire@tpchd.org
George Waun                    (253) 798-6485                  gwaun@tpchd.org