

## Birth Certificate Application

Counter (in person)    Mail-In    FAX-In (additional \$15 fee)

PLEASE PRINT CLEARLY	
Full Name on Record (First/Middle/Last):	
Date of Birth:	Hospital:
City of Birth:	Age Now (WA State <b>Only</b> ):
Mother's Full <b>Maiden</b> Name:	
Father's Full Name:	
Your Signature & Relationship:	

REQUESTOR INFORMATION (Required)	
Name of Requestor:	
Street Address, City, State & Zip:	
Home Phone Number:	Work Phone Number:

CREDIT CARD INFORMATION		
Name of Card Holder:		
Billing Address of Card Holder:		
City: State & Zip:		
VISA/MasterCard #:	Expiration Date:	Security Code:
Signature of Card Holder:		
Your E-Mail Address:		

**Billing address must match or order will be returned.**

THIS IS YOUR MAILING LABEL – PLEASE PRINT CLEARLY
Name:
Mailing Address:
City, State, Zip:

		Quantity			
#Birth Certificates	\$20.00 X		=	\$	
<b>Fax-In Fee (for Expedited Service)</b>	<b>\$15.00 X</b>		=	\$	
Special Delivery Fee	X		=	\$	
<b>No Personal Checks accepted</b>				<b>Total</b>	\$
<input type="checkbox"/> - VA Request   VA # _____					
<b>Special Delivery Fees (Check ONE)</b>					
<input type="checkbox"/> - Federal Express	\$35.00	guaranteed			
<input type="checkbox"/> - Certified Mail	\$4.00	guaranteed			
<input type="checkbox"/> - Priority Mail	\$5.00	guaranteed			
<input type="checkbox"/> - Regular Mail	no charge	not guaranteed			
Note: There will be an additional mailing charge for more than four copies. Regular mail does not guarantee delivery – if it's lost, we will not replace it. A self-addressed, stamped envelope will speed delivery.					

OFFICE USE ONLY	
Date Received:	Certificate Number:
Amount Received:	Comcheck REF:
Research (years):	Paid – Please Mail/Call:
<input type="checkbox"/> Uncertified @ \$20	<input type="checkbox"/> Paid - Initials
<input type="checkbox"/> White VA	
Method of Payment:	
<input type="checkbox"/> Cash <input type="checkbox"/> MO/Cashiers Check <input type="checkbox"/> Credit Card	
ACTION	
Date:	<input type="checkbox"/> White VA
	<input type="checkbox"/> Certified
<input type="checkbox"/> Mailed	<input type="checkbox"/> Picked Up
<input type="checkbox"/> SASE	<input type="checkbox"/> SAE

FAX INFORMATION	
Our FAX Number: <b>(253) 798-6560</b>	Your FAX Number:
NOTE: FAXED certificates are of no legal value. There is an additional \$20 per copy for FAXED certificates.	